



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

Beautification Commission	Board of Canvassers
Board of Review	Building Authority
Citizens' Recreation Commission	Community Tree Commission
Construction Board of Appeals	Downspout Board of Appeals
Fireworks Committee	Historical Commission
Local Officers' Compensation Commission	Mack Avenue Business Study Committee
Pension Board	Planning Commission
Senior Citizens' Commission	Other:

NAME: _____

ADDRESS: _____

TELEPHONE: Home: _____ Office: _____

E-Mail : _____

OCCUPATION: _____

OF YEARS RESIDENT OF GROSSE POINTE WOODS: _____

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

EDUCATION: _____

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: _____

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: _____

Signature of sponsor

Signature of applicant

Return to Clerk's Office

Date: _____

Boards, Commissions and Committees

<u>Name</u>	<u>Appointed by</u>	<u>Term</u>	<u>Members</u>	<u>Meetings</u>	<u>Intent</u>
Beautification Commission	Mayor	3 years	15	2nd Wednesday/Month	Beautify City
Board of Canvassers	Council	4 years	4	As needed	Audits local election tally
Board of Review	Council	2 years	6	March Annually	Review assessor's records
Building Authority	Council	3 years	3	As needed	Serve as financial mechanism for capital projects recommended by Mayor and Council
Citizen's Recreation Commission	Council	3 years	9	2nd Tuesday/Month	Review recreational needs of city
Community Tree Commission	Mayor	3 years	11	1st Wednesday/Month	Reforestation
Construction Board of Appeals	Mayor	2 years	3	As needed	Allow an appeal process of the city's code
Downspout Board of Appeals	Mayor	3 years	4	As needed	Allow an appeal process of downspout disconnection
Fireworks Committee	Mayor	No term	10	Called by Mayor	Fund-raise for fireworks show
Historical Commission	Mayor	3 years	11	2nd Thursday/Month	Preservation of the history of Grosse Pointe Woods
Local Officers' Compensation Commission	Mayor	5 years	5	Odd-numbered years	Recommend salaries of local elected officials
Mack Avenue Business Study Committee	Mayor	No term	6	As needed	Recommend and review public improvements to commercial district
Pension Board	Mayor/ Council	3 years	5	Called by Pension Board	Administer municipal employees' Pension Retirement System
Planning Commission	Mayor	3 years	9	4th Tuesday/Month	Recommend and review city's physical development
Senior Citizens Commission	Mayor	Staggered	11	3rd Tuesday/Bi-monthly	Serve seniors

To apply to serve as a Member on a Board, Commission, or Committee, fill out a Biographical Sketch form and return to the City Clerk's office. The form will be kept on file for consideration when a vacancy occurs.